

Week 1 – 4-10th							
POL leave	Monday 4th	Tuesday 5th	Wednesday 6th	Thursday 7 th	Friday 8th	Saturday 9th	Sunday 10th
Surgery regime	Spay/cast	Other sx	Spay/cast	Dentals	No sx JW off		
Roger	Surgery	Surgery	Consult	Surgery	Consult	No clinic	
Locum (Tracy)	Consult	Consult	Surgery	Consult	Consult		
Surgery 8.30-4.45	Nikki	JiaYi	JiaYi	Elle			
Treatment Nurse 8.30am -5.15	Elle	Nikki	Andrea	Nikki	Nikki		
Office Day		Steve	Nikki		Steve		
Consult Nurse 8.30 – 5.00pm							
Co-cons nurse 1 8.30 -5.15	JiaYi	Elle	Elle	JiaYi	Elle/Andrea		
Kennel hand am 8.30-12.30	Andrea	Austin	Caitlan	Austin	Austin		
Kennel hand PM 2-6	Andrea	Austin	Caitlan	Austin	Austin		
Concierge 8.30 – 4.30	Suzi	Suzi	Suzi	Caitlan	Suzi		
Reception 8.30 to 5pm	Steve	Caitlin	Steve	Steve	Caitlin		
Clinic Sat AM: Kennels Sat: Dillan/Caitlin Kennels Sun: Austin							
Kennels 8.30-5	Dillan/Caitlin	Dillan	Dillan/Austin	Dillan	Dillan		

	Clinic -Sunday	Kennels -Sat	Kennels -Sunday	Shifts	Hours (A/H only if approved RA/LA)
Week 1	JiaYi	Austin	Dillan	Sx = Surgery Nurse	8.30-4.45 = 7.75hr shift (30min lunch)
Week 2	Louise	Andrea	Dillan	Treatment Nurse	8.30am – 5.15pm 8.25hr shift (30min lunch)
Week 3	JiaYi	Hayley	Dillan	Consult Nurse	8.30 – 5.00pm 7.5 hr shift (1hr lunch)
Week 4	Steve	Austin	Dillan	Co-consult Nurse	8.30 -5.15pm 7.75hr shift (1hr lunch)
Week 5				Kennel Hand	8.30-12.30 (4.hr)/ 2-6 (4hrs)
				Concierge role	8.30-4.30 = 7.5hr shift (30min lunch)
				Reception	8.30-5 (30 min lunch)

Week 2 – 11-17 th Dec							
NG leave	Monday 11TH	Tuesday 12th	Wednesday13th	Thursday 14th	Friday 15th	Saturday 16 th Xmas Dinner	Sunday 17th
Surgery regime	Spay/Cast only	All sx	Spay/Cast only	dental	No Sx		
Roger	Surgery	Consult	Surgery	Consult	Consult	Clinic	
Patrick	Consult	Surgery	Consult	Surgery	OFF		
Surgery 8.30-4.45	JiaYi	JiaYi	Elle	Elle			
Treatment Nurse 8.30am -5.15	Elle	Andrea	JiaYi	Andrea	JaiYi		
Office Day		Steve			Steve		
Consult Nurse 8.30 – 5.00pm							
Co-cons nurse 1 8.30 -5.15	JiaYi/Andrea	Elle		JiaYi	Elle/Andrea		
Kennel hand am 8.30-12.30	Austin	Caitlin	Caitlin	Austin	Austin		
Kennel hand PM 2-6	Austin	Caitlin	Caitlin	Austin	Austin		
Concierge 8.30 – 4.30	Suzi	Suzi	Suzi	Caitlan	Suzi		
Reception 8.30 to 5pm	Steve	Austin	Steve	Steve	Caitlan		
Clinic Sat AM: SC/LA Kennels Sat: Caitlin Kennels Sun: Andrea							
Kennels 8.30-5	Dillan	Dillan	Dillan	Dillan	Dillan		

	Clinic -Sunday	Kennels -Sat	Kennels -Sunday	Shifts	Hours (A/H only if approved RA/LA)
Week 1	JiaYi	Austin	Dillan	Sx = Surgery Nurse	8.30-4.45 = 7.75hr shift (30min lunch)
Week 2	Louise	Andrea	Dillan	Treatment Nurse	8.30am – 5.15pm 8.25hr shift (30min lunch)
Week 3	JiaYi	Hayley	Dillan	Consult Nurse	8.30 – 5.00pm 7.5 hr shift (1hr lunch)
Week 4	Steve	Austin	Dillan	Co-consult Nurse	8.30 -5.15pm 7.75hr shift (1hr lunch)
Week 5				Kennel Hand	8.30-12.30 (4.hr)/ 2-6 (4hrs)
				Concierge role	8.30-4.30 = 7.5hr shift (30min lunch)
				Reception	8.30-5 (30 min lunch)

Week 3 – 18 th – 24 th							
	Monday 18th	Tuesday 19th	Wednesday 20th	Thursday 21st	Friday 22nd	Saturday 23rd	Sunday 24th
Surgery regime	Spay/Cast only	Other Sx	Spay/cast	Dental	No Sx EI off		
Roger	Surgery	Surgery	Consult	Surgery	Consult	Clinic	
Patrick	Consult	consult	Surgery	Consult	Consult		
Surgery 8.30-4.45	Nikki	JiaYi	JiaYi	Elle			
Treatment Nurse 8.30am -5.15	Elle	Nikki	Andrea	Nikki	Nikki		
Office Day		Steve	Nikki		Steve		
Consult Nurse 8.30 – 5.00pm							
Co-cons nurse 1 8.30 -5.15	JiaYi	Elle/Andrea	Elle	JiaYi	JiaYi/Andrea		
Kennel hand am 8.30-12.30	Andrea	Austin	Austin	Austin	Austin		
Kennel hand PM 2-6	Andrea	Austin	Austin	Austin	Austin		
Concierge 8.30 – 4.30	Suzi	Suzi	Suzi	Caitlan	Suzi		
Reception 8.30 to 5pm	Steve	Caitlin	Steve	Steve	Caitlin		
Clinic Sat AM: LA							
Kennels 8.30-5	Dillan/Caitlan	Dillan	Dillan/Caitlan	Dillan	Dillan	Austin/Caitlin	Dillan/Andrea

	Clinic -Sunday	Kennels -Sat	Kennels -Sunday	Shifts	Hours (A/H only if approved RA/LA)
Week 1	JiaYi	Austin	Dillan	Sx = Surgery Nurse	8.30-4.45 = 7.75hr shift (30min lunch)
Week 2	Louise	Andrea	Dillan	Treatment Nurse	8.30am – 5.15pm 8.25hr shift (30min lunch)
Week 3	JiaYi	Hayley	Dillan	Consult Nurse	8.30 – 5.00pm 7.5 hr shift (1hr lunch)
Week 4	Steve	Austin	Dillan	Co-consult Nurse	8.30 -5.15pm 7.75hr shift (1hr lunch)
Week 5				Kennel Hand	8.30-12.30 (4.hr)/ 2-6 (4hrs)
				Concierge role Reception	8.30-4.30 = 7.5hr shift (30min lunch) 8.30-5 (30 min lunch)

Week 4 –							
	Monday 25th	Tuesday 26th	Wednesday 27th	Thursday 28th	Friday 29th	Saturday 30th	Sunday 31st
Surgery regime	Merry Christmas	P/H	No sx SEP off NG off	No sx SEP off JW off	No Sx SEP off EI off		
Roger			consult	consult	consult	Clinic	
Patrick			OFF	OFF	OFF		
Surgery 8.30-4.45							
Treatment Nurse 8.30am -5.15			Elle	Nikki	Nikki		
Office Day							
Co-cons nurse 1 8.30 -5.15			JiaYi/Andrea	Elle	Andrea		
Kennel hand am 8.30-12.30			Austin	Caitlan	Austin		
Kennel hand PM 2-6			Austin	Caitlan	Austin		
Concierge 8.30 – 4.30			Caitlan	Andrea	Caitlan		
Reception 8.30 to 5pm			Steve	Steve	Steve		
Clinic Sat AM: NIL							
Kennels 8.30-5	Dillan/Austin	Andrea/Dillan	Dillan Austin	Dillan	Dillan/Austin	Andrea/CY?	Austin/CY?

	Clinic -Sunday	Kennels -Sat	Kennels -Sunday	Shifts	Hours (A/H only if approved RA/LA)
Week 1	JiaYi	Austin	Dillan	Sx = Surgery Nurse	8.30-4.45 = 7.75hr shift (30min lunch)
Week 2	Louise	Andrea	Dillan	Treatment Nurse	8.30am – 5.15pm 8.25hr shift (30min lunch)
Week 3	JiaYi	Hayley	Dillan	Consult Nurse	8.30 – 5.00pm 7.5 hr shift (1hr lunch)
Week 4	Steve	Austin	Dillan	Co-consult Nurse	8.30 -5.15pm 7.75hr shift (1hr lunch)
Week 5				Kennel Hand	8.30-12.30 (4.hr)/ 2-6 (4hrs)
				Concierge role	8.30-4.30 = 7.5hr shift (30min lunch)
				Reception	8.30-5 (30 min lunch)

Week 5 –							
	Monday 1st	Tuesday 2nd	Wednesday 3rd JW off	Thursday 4th	Friday 5 th EI off	Saturday 6th	Sunday 7th
Roger		Leave	Leave	surgery	consult	No clinic	
Patrick		consult	consult	consult	surgery		
Surgery regime		No sx	No sx	All sx	All sx		
Surgery 8.30-4.45				Nikki	Nikki		
Treatment Nurse 8.30am -5.15		Nikki	Nikki	Elle	JiaYi		
Consult Nurse 8.30 – 5.00pm							
Office Day		Steve					
Co-cons nurse 1 8.30 -5.15		Elle	Elle	JiaYi	Andrea		
Kennel hand am 8.30-12.30		Andrea	Austin	Caitlan	Caitlin		
Kennel hand PM 2-6		Andrea	Austin	Caitlan	Caitlin		
Concierge 8.30 – 4.30		Suzi	Suzi	Austin	Suzi		
Reception 8.30 to 5pm		JiaYi	Steve	Steve	Steve		
Clinic Sat AM: Kennels Sat: Dillan Kennels Sun: Andrea							
Kennels 8.30-5	Dillan	Dillan/Caitlin	Dillan	Dillan	Dillan		

	Clinic -Sunday	Kennels -Sat	Kennels -Sunday	Shifts	Hours (A/H only if approved RA/LA)
Week 1	JiaYi	Austin	Dillan	Sx = Surgery Nurse	8.30-4.45 = 7.75hr shift (30min lunch)
Week 2	Louise	Andrea	Dillan	Treatment Nurse	8.30am – 5.15pm 8.25hr shift (30min lunch)
Week 3	JiaYi	Hayley	Dillan	Consult Nurse	8.30 – 5.00pm 7.5 hr shift (1hr lunch)
Week 4	Steve	Austin	Dillan	Co-consult Nurse	8.30 -5.15pm 7.75hr shift (1hr lunch)
Week 5				Kennel Hand	8.30-12.30 (4.hr)/ 2-6 (4hrs)
				Concierge role Reception	8.30-4.30 = 7.5hr shift (30min lunch) 8.30-5 (30 min lunch)